



**TITLE: RESIDENT FOR CHRISTIAN FORMATION**

**PURPOSE:** To foster a nurturing and inspiring Christian community of faith and learning at Sunnyside by providing support for Youth Ministry, Young Adult Ministry and involvement in worship leadership.

**GENERAL RESPONSIBILITY AND AUTHORITY:**

Oversee the Youth Programming for junior and senior high. This includes intergenerational Christian Formation on Sunday mornings, and Youth Group for sixth grade through grade twelve. Develop and maintain a program for young adults. Work with Christian Formation Committee on the implementation of youth and young adult activities.

**ACCOUNTABILITY:**

Primary accountability is to the Associate Pastor. However, the Pastor/Head of Staff will participate in performance reviews.

**EVALUATION:**

Performance review will be completed during and at the end of the resident's year by the Associate Pastor in consultation with the Pastor/Head of Staff and reported to the Personnel Committee for review and approval.

**RESIDENT RESPONSIBILITIES:**

Support and facilitate Youth Ministry Program at the direction of the Pastoral staff including but not limited to the following tasks:

1. Administer and implement the Sunday Morning Formation Program with oversight from the Associate Pastor.
  - a. Recruit and train mentors and leaders.
  - b. Teach rotations, observe rotations and coach teachers as needed.
  - c. Develop lessons and order supplies.
  - d. Plan, schedule and develop Sunday programs.
  - e. Work with Associate Pastor to create a year-long youth ministry calendar.
  - f. Purchase supplies, materials and equipment, filling out vouchers for signature.
  - g. Select and maintain teaching materials (manuals, art supplies, CD's/DVD's) for all classes.
  - h. Check classrooms for needed supplies and restock as needed
2. Administer and Implement the Youth Group program on Sunday evenings.

3. Assist with involvement of youth in worship as directed by the pastoral staff in i) Christmas Worship, ii) Youth led worship service
4. Coordinate, with the assistance of the Office Manager, church communications between parents and guardians of children. This includes, but is not limited to, weekly Bulletin, Constant Contact, Visitor, Facebook and Bulletin Boards.
5. Oversee special events: Work with Associate Pastor and Head of Staff to direct the youth in i) Mission and Outreach programs, ii) Game Nights, iii) Shareholder dinners.
6. Establish and maintain Youth Ministry to intentionally partner with families in developing faith at home.
7. Work with Associate Pastor to organize and develop parenting classes.
8. Prepare and maintain class lists and attendance records for all classes. Register all children at the beginning of the church school year, and all new children on a weekly basis.

**Support Adult Education Ministry:**

1. Implement and maintain a program to involve young adults, church members and prospective members who are in their twenties in the Sunnyside ministry. This can be, but is not necessarily limited to, outreach to local college students and young adult members of our church.
2. Develop programming that inspires and engages the young adult community.
3. Identify and build mission service opportunities for young adults.
4. Organize and execute an intergenerational mission trip in the spring.

**General Responsibilities:**

1. Regular worship leadership.
2. Preach on 2-3 occasions during the year.
3. Occasional pastoral visitations.
4. Teach in Adult Education programs as needed.
5. Other general activities, as agreed upon with the Pastor and Associate Pastor.
6. Attend monthly Christian Education committee meetings.
7. Meet with the Associate Pastor on a regular basis and communicate all activities.
8. Participate in office staff meetings as determined by the Pastor/Head of Staff.
9. This is a two year, full-time position.

**QUALIFICATIONS:**

Skills: Experience in organizing and directing activities; has formal teaching education or experience; has the ability to work well with others; can communicate effectively and follow instructions; is reliable, creative, and a problem-solver.

**PERSONAL ATTRIBUTES:**



Loves youth, relates well with parents, is spiritually centered and is committed to building opportunities for Christian formation in all age groups in the church.