

## Instructions for Completing Master's Application Packet

1. Complete pages 1 and 2 of application.
2. Request official transcripts from all schools attended and have them mailed to:

Austin Graduate School of Theology  
Admissions Office  
7640 Guadalupe St.  
Austin, TX 78752

3. Fill out top portion of recommendation letter and give letter and return-envelope to:
  - A. Minister or church leader at your congregation
  - B. Teacher or academic advisor that you have had in the past 3 years who can evaluate your academic abilities
  - C. A close friend (not a relative)
4. Complete a 1-2 page paper stating your reason for wanting to attend Austin Graduate School of Theology, what you will do with your degree once received, and any history about yourself you think may be helpful for the admission committee's review.
5. All admissions documents should be returned by mail (**no e-mailed documents will be accepted**) to the Austin Grad Admissions Office by May 1 for priority consideration for the fall semester, or October 1 for priority consideration for the spring semester.